



Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

**Police Commission Meeting Minutes
Monday, January 22, 2018
6:30 PM – Town Hall
Room 3**

RECEIVED
COLCHESTER, CT
2018 JAN 25 AM 10:59
C. Vaillancourt

Members Present: Robert Parlee, Carol Vaillancourt, Sue Dubb

Members Absent: Deb Marvin, Chris Cameron

Others Present: First Selectman Art Shilosky and Board of Finance Liaison Andrea Migliaccio

1. **Call to Order** – meeting was called to order at 6:32 PM.
2. **Additions to agenda:** A motion was made by Commissioner Dubb and seconded by Commissioner Vaillancourt to add discussion of Scheduling Software to New Business as 12b. The motion passed unanimously.
3. **Citizens Comments:** None
4. **Officer Comments:** None
5. **Review of Correspondence:** None
6. **Approve Minutes:** Commissioner Dubb made a motion to amend the November minutes to remove Commissioner Vaillancourt as attending, and to add that the December 2017 meeting was cancelled. The motion was seconded by Commissioner Vaillancourt. Motion passed with one abstention. Commissioner Dubb will make the amendments and submit to the Assistant to Resident Trooper Sergeant, Gina Santos.
7. **Budget Review:** There was discussion regarding the OT line item and what might be contributing to the overage on that line item. No other budget discussion ensued.
8. **Appropriation and Transfer:** None
9. **Resident Trooper Report (Sgt. Martinez):** Accepted as submitted(attachment #1)
10. **Local Traffic Authority:**
 - a. **Discussion regarding Dublin Village “No Parking” signs.:** Letter from the Colchester Traffic Authority was read, and a motion was made by Commissioner Parlee and seconded by Commissioner Vaillancourt to send the information to the Town Engineer and Director of Public Works for further assessment. The motion passed unanimously.
11. **Old Business:**
 - a. **Discussion of Ordinances (Commissioner Dubb):** Nothing to report at this time, however Commissioner Parlee and Commissioner Dubb would like to make formal presentation to Board of Selectmen to keep item moving forward. Commissioner Parlee will email the Executive Assistant to the First Selectman, Tricia Dean to get added to agenda in February 2018.
12. **New Business:**
 - a. **Discussion and Action on Colchester Police Commission 2018 Meeting Schedule:** Motion was made by Commissioner Vaillancourt and seconded by Commissioner Dubb to accept the 2018 meeting schedule as presented. Motion passed unanimously.

- b. **Discussion regarding scheduling software:** An unsolicited email was received from a scheduling software company by the First Selectman's office to assist with managing time for police department. The software will be investigated by the First Selectman's office for cost and potential benefits such as reduction of overtime and improved efficiency for staffing. Commissioner Parlee asked if it was possible to see if there was a representative from the company available to conduct a presentation on the software. First Selectman will investigate and update the police commissioners at a future meeting.

13: Chairman/Commissioner Member Comments: Commissioner Parlee noted that he had a recent motor vehicle accident in Colchester and was very pleased with the Colchester PD response. No other comments.

14. Adjournment: Commissioner Vaillancourt made a motion to adjourn, seconded by Commissioner Dubb. Motion passed unanimously. Meeting was adjourned at 7:05 PM

Attachment: Resident Trooper Report

Respectfully submitted,

Susan H Dubb

Susan H. Dubb
Commissioner, Colchester Police Commission



State of Connecticut



Resident Trooper Supervisor
Sgt. Martin Martinez # 124

Connecticut State Police Colchester Resident Troopers' Office

Colchester Police

TO: Colchester Police Commission
RE: Monthly Report for Dec. 2017 (Jan. 22, 2018 meeting)

I. **Monthly activity: statistics – previously submitted**

- a. As of this date, I have one Officer on light duty status.

II. **Equipment:**

- a. Nothing to report.

Officer Training:

- a. All our Officers have been POSTC recertified.
- b. As of this date all of our Officers were NARCAN trained by State Police personnel. NARCAN has been purchased and distributed to our Officers. As of this date, our Officers have not administered NARCAN to anyone.

III. **Initiatives:**

- a. RX Drug drop box. – over 1,738 lbs of prescription drugs have been dropped off to date.
- b. Officers are conducting visibility/enforcement patrols at numerous locations within the town. The Speed Trailer has been deployed at numerous locations throughout the town and is now at Troop K charging.
- c. Officer Jonathan Goss utilized “Josie” to assist the Montville Police Department with searches within the Montville high School and parking lot. Officer Goss also utilized “Josie” on five other searched searches within the town of Colchester.
- d. I am in constant contact with Ofc. Robert Suchecki regarding programs within the Colchester school system and Ofc. Suchecki informs me that he is up to date with all of his programs and he does not need any assistance at this time. I have informed Ofc. Suchecki that I will have Ofc. Shannon Owens shadow him with efforts of possibly preparing her to become the School Resource Officer when Ofc. Suchecki retires.
- e. **Notable Investigations:**
None to report.

Sgt. Martin Martinez #124
Colchester Resident State Police Sergeant

127 Norwich Avenue
Colchester, Connecticut 06415
Phone (860) 537-7270
FAX (860) 537-7252